



The Oxnard Downtowners, the City of Oxnard and Community Sponsors present the  
**Annual Oxnard Christmas Parade**  
**“Christmas Fun For Everyone”**  
 Saturday, December 3, 2016 at 10:00 AM

<b>OFFICE USE ONLY</b>
Rec'd: _____
Paid: _____
Parade #: _____
Check In: _____

**General Parade Entry Application** | **Application Deadline: Friday, November 4**

**1 Application Fees** (Check all that apply)

\_\_\_\_ \$50 Entry Fee

\_\_\_\_ \$25 for Non-Profits (501(c)3, School Groups, Government, & Oxnard Downtowner Members - 50% discount)

\_\_\_\_ \$50 Late Fee After 11/5/16

\_\_\_\_ \$100 add'l for Commercial Signage displayed

**Total Fee due with Application:** \$ \_\_\_\_\_

**2a Division:** Please check one.

Commercial/Business

Government

School Group

Service / Fraternal Groups

**2b Category:** Please check one.

Float Entry

Special Entry

Musical Group

Novelty

Committee reserves the right to reassign your category. All entries are considered "competitive." Decoration and expression of theme are required.

**3 Your Organization** Non-Profit  Yes  No

Contact: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**4 Entry Description**

**Entry Title:** \_\_\_\_\_

Will your entry have music or sound?  Yes  No What is the source? (i.e., band, CD player, etc) \_\_\_\_\_

**Describe your Entry.** Is it a float? Are you walking? Riding bikes? Tell the committee how you plan to express this year's theme. Please be creative and accurate in your entry description. Attach additional sheet and/or drawing if needed.

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**5 Entry Dimensions**

Overall length: \_\_\_\_\_ Number of walkers: \_\_\_\_\_ Number of Vehicles & Trailers \_\_\_\_\_  
 Will you have commercial signage?  Yes  No (Commercial signs include, but are not limited to, any banners, decals, advertisements or lettering advertising a for profit business. Does not apply to vehicles towing a float.)

**Description of vehicle(s)** that will be used for the entry (car, truck, trailer, etc.) and any important information helpful to the staging manager, including size of truck or trailer:

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*Please list all participating vehicles including float, truck, trailer, motorcycles, cars and walkers accompanying your float. This is very important for placement in staging area. Update the Oxnard Downtowners if changes are made after filling out this application.*

**6 Entry Narrative** We reserve the right to edit copy. (200 word maximum)

**Complete Narrative of the above Entry:** This information will be used by the parade announcers to share with the audience. Be creative, have fun and relate back to the theme if you can! Include any important participant name(s).

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# 2016 Oxnard Christmas Parade - Application Agreement

Saturday, December 3, 2016 at 10:00 AM

## Parade Rules & Regulations

1. Entries must observe all rules and regulations. The Oxnard Downtowners Christmas Parade Committee reserves the right to remove any entrant not conforming to these rules and regulations, or any entrant refusing to follow instructions of police, parade officials or state laws.
2. All entries must check-in by assigned time. Late arrivals will be admitted only at the discretion of the committee. No one will be allowed to enter the parade after it has started. No one will get on or off a float or entry once it has started down the parade route.
3. Do not park cars or other vehicles in the staging area that are not part of your entry.
4. All entries must be decorated and are encouraged to follow the theme. **Un-decorated entries are not allowed.**
5. There must be an adult on floats where there are children.
6. **No Santa Claus suits** allowed. Santa will be the last entry in the parade.
7. Throwing of candy or objects from floats or vehicles is not allowed. Handing out candy or objects to the crowd is permitted by walkers only.
8. Jumping or scraping of vehicles is NOT allowed at any time during the parade. Violation will result in immediate removal from the parade.
9. Maximum allowable height for floats and vehicles is 14 feet.
10. **Stopping for performance is allowed only at the ONE judging stand location at Plaza Park. Limit your performance to one minute. Do NOT perform at announcer stations posted along the route.**
11. All entries must ensure they are keeping pace with the entry ahead of them to ensure there are no unreasonable gaps interrupting the parade flow.
12. Owners of parade vehicles shall ensure that all such vehicles are insured as required by California law.
13. No loaded firearms at any time.
14. NO SMOKING OR ALCOHOLIC BEVERAGES ON ANY PARADE ENTRY AT ANY TIME BEFORE OR DURING THE PARADE! SAFETY COMES FIRST!!!
15. Parade entries violating any of these rules, may be denied entry in future parades.

INITIAL \_\_\_\_\_

## Waiver of Liability

I, the undersigned, hereby acknowledge that I have voluntarily applied to participate in the 2016 Oxnard Christmas Parade presented by the Oxnard Downtowners. I am aware that parade activities are hazardous and I am voluntarily participating in these activities with knowledge of the danger involved. I hereby agree to accept any and all risks of injury or death. This release is intended to discharge in advance the Oxnard Downtowners, its parade committee, agents, volunteers, City of Oxnard and community sponsors from any liability arising out of, or connected in any way with, my participation in said activity, even though that liability may rise out of the negligence or carelessness on the part of the persons or entities mentioned above. I agree for myself, my heirs, sponsoring organization, administrators, executors and assigns, that I shall indemnify and hold harmless the persons and entities mentioned above and their respective elected and appointed officers, official agents and employees from any and all claims, demands, actions or suits arising out of or in connection with my participation in this event.

INITIAL \_\_\_\_\_

## Consent and Release for Making and Use of Video/Photography for Print and Internet Use

In consideration for being a participant in the programs offered by the Oxnard Downtowners and the City of Oxnard, I hereby consent and grant the rights, without fees, to make and use video tape recordings/still photographs of me, my minor children, and/or dependents in my care, in any manner or form and for any lawful purpose at any time. I waive any right that I may have to review or approve the finished product, or the use to which it may be applied. I release and discharge the Oxnard Downtowners and the City of Oxnard and its employees and contractors from any liability to me, my children and/or dependants in my care by virtue of any representation that may occur in making, editing or use of said video recordings/still photography.

INITIAL \_\_\_\_\_

## Affirmation of Insurance for Vehicle(s)

Each parade entrant will certify that all authorized vehicles are covered by liability insurance as provided by California law.

Yes, "I affirm the vehicle(s) in my entry are currently insured as required by State Law."

INITIAL \_\_\_\_\_

**I agree with the Parade Rules & Regulations, Waiver of Liability, Consent an Release for Making and Use of Video/Photography for Print and Internet Use, and the Proof of Insurance for Vehicle(s), as written above.**

Organization Name: \_\_\_\_\_

Contact Name (must be onsite) : \_\_\_\_\_ Are you over 18 years of age?  Yes  No

Signature: \_\_\_\_\_ Date \_\_\_\_\_

### HOW TO SUBMIT YOUR APPLICATION - Electronic Submissions are Preferred!

- 1 Please complete this application electronically, then Save to your computer.
- 2 Email it to [info@oxnarddowntowners.org](mailto:info@oxnarddowntowners.org)
- 3 Print and sign this page
- 4 Mail it with your fees to Oxnard Downtowners, PO Box 1892, Oxnard, CA 93032

Handwritten applications will also be accepted, although electronic submission is greatly appreciated.

**Checks are payable to: The Oxnard Downtowners.** Questions? E-mail [info@oxnarddowntowners.org](mailto:info@oxnarddowntowners.org) or call (805) 247-0197